LEVEL UP THAT SHREDDING GAME



FROM 10 A.M. - 2 P.M.

Level Up by Shredding -

any office paper, any color. File folders, any color. No need to remove staples, paper clips or rubber bands.

It will ruin your game if you shred -

cardboard, plastics, common trash, hazardous materials, CD's, DVD's, magnetic media, x-rays, computers & accessories

If you have kept these for at least 7 years - time to shred -

You'll want to hang on to your tax records for at least seven years. This is because the IRS statutes of limitations for auditing is six or seven years, depending on the information that triggered the audit.

If you have kept these for a year - time to shred -

Some items can be thrown away after a year or so. These include:

- Medical bills
- Investment statements
- Pay stubs
- Bank statements
- Credit card receipts and statements

Member's cost - free Non Member's - \$10 **Securely Shredded by Iron Mountain**